



MINUTES

Meeting:	National Park Authority
Date:	Friday 1 July 2016 at 10.00 am
Venue:	The Board Room, Aldern House, Baslow Road, Bakewell
Chair:	Cllr Mrs L C Roberts
Present:	Mr P Ancell, Mrs P Anderson, Mrs F Beatty, Cllr P Brady, Cllr C Carr, Cllr D Chapman, Cllr A R Favell, Cllr C Furness, Cllr N Gibson, Mr Z Hamid, Cllr Mrs G Heath, Cllr A Hart, Mr R Helliwell, Cllr H Laws, Cllr Mrs C Howe, Ms S Leckie, Cllr J Macrae, Cllr S Marshall-Clarke, Cllr A McCloy, Ms S McGuire, Cllr C McLaren, Cllr Mrs K Potter, Mrs E Sayer and Cllr Mrs J A Twigg
Apologies for absence:	Cllr D Birkinshaw, Cllr D Greenhalgh, Cllr Mrs N Turner, Cllr F J Walton and Cllr D Williams.

Before commencing the meeting the Authority stood in silent tribute to mark 100 years since the start of the Battle of the Somme.

21/16 ELECTION OF AUTHORITY CHAIR & DEPUTY CHAIR (A.111/RC)

Cllr D Chapman, the Deputy Chair of the Authority, presided for the appointment of the Chair for 2016/17.

Two Members, Cllr C Furness and Cllr Mrs L Roberts, had expressed an interest in the role of Chair of the Authority and provided a written statement, circulated to all Members in advance of the meeting. The two nominations were moved, seconded and, in accordance with Standing Order 1.12(4), the voting was carried out in the form of a ballot.

Following the ballot Cllr Mrs L Roberts was appointed as Chair of the Authority for 2016/17, she thanked Members for electing her and then presided for the remainder of the meeting.

Two Members Cllr D Chapman and Cllr Mrs J A Twigg had expressed an interest in the role of Deputy Chair of the Authority and provided a written statement, circulated to all Members in advance of the meeting. The two nominations were moved, seconded and, in accordance with Standing Order 1.12(4), the voting was carried out in the form of a ballot.

Following the ballot Cllr D Chapman was appointed as Deputy Chair of the Authority for 2016/17.

RESOLVED:

- 1. To appoint Cllr Mrs L Roberts as Chair of the Authority for a term expiring at the Annual Meeting in July 2017.**
- 2. To appoint Cllr D Chapman as Deputy Chair of the Authority for a term expiring at the Annual Meeting in July 2017.**

22/16 CHAIR'S ANNOUNCEMENTS

The Chair invited the Chief Executive to update Members on Leadership Team discussions on how the results of the recent European Referendum would impact upon the Authority. It was confirmed that the risk register had been updated and discussions had taken place regarding the possible implications for Moorlife 2020 and the 4 year settlement from DEFRA. It was also noted that there may be further implications arising from regulative changes and the impact on funding to our partners and partnerships.

The Chair welcomed Philip Sunderland who was attending the meeting as an observer in anticipation of being appointed as an Independent Person later in the meeting.

23/16 MINUTES OF PREVIOUS MEETING HELD ON 27TH MAY 2016

The minutes of the last meeting of the Authority held on 27 May 2016 were approved as a correct record.

24/16 MEMBERS DECLARATIONS OF INTEREST

Item 10

Mr R Helliwell, personal interest in the appointment to the Moors for the Future Partnership as he was a contractor for a project commissioned by the partnership.

25/16 REPORT OF THE MEMBER APPOINTMENT PROCESS PANEL - APPOINTMENT OF COMMITTEE CHAIRS AND VICE-CHAIRS, ANNUAL APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, PANELS AND ADVISORY GROUPS (A.111/ RC)

The meeting considered the report of the Member Appointments Process Panel and considered each of the appointment in the order set out in recommendations 2 to 12 in the report. In most cases the appointments were moved, seconded and approved in accordance with the expressions of interest in the report. Any changes to the report are identified below. Recommendation 1 was withdrawn.

In introducing the report it was noted that the arrangements of allowing the Chair and Deputy Chair of the Authority and the Chairs of Standing Committees to attend meetings of Committees they were not appointed to was working well and no adverse feedback had been received. Therefore it was confirmed that the appointments to Committees this year would follow the same process.

Planning Committee

It was noted that the Authority had previously agreed that the Membership of both Standing Committees should be set at 15 but, following expressions of interest, only 13 Members had expressed an interest in being appointed to Planning Committee. As the Authority wanted to set Planning Committee membership at 15 it was agreed that the existing allocation of places to local authority members be maintained, but for this year

the Metropolitan Councils vacancy be allocated to Cllr D Williams from Derbyshire County Council and that the remaining Secretary of State position be allocated to Cllr Mrs L Roberts.

Audit Resources and Performance Committee

Following the appointments to Planning Committee Mrs E Sayer and Cllrs D Greenhalgh, Mrs G Heath and Mrs N Turner were appointed to the Audit Resources and Performance Committee.

Local Joint Committee

It was agreed that Cllr J Macrae be appointed to fill the Local Authority Member Vacancy on the Committee.

Due Diligence Panel

It was agreed that Mr Z Hamid would be appointed as the member and Cllr Mrs C Howe as his deputy.

Appointment Process Panel

It was agreed that Councillor Mrs J A Twigg be appointed to one of the Local Authority Member vacancies.

Strategic Advisory Group

As Cllr Mrs J A Twigg withdrew her expression of interest Cllr C Furness was appointed as the Local Authority Member on the Advisory Group.

Following a vote it was agreed that Cllr P Brady be appointed as the Parish Member on the Advisory Group.

Budget Monitoring Meeting

Following a vote Mrs F Beatty was appointed to the Budget Monitoring Meeting.

RESOLVED:

- 1. To appoint the following Members to the offices of Chair and Vice Chair of the Standing Committees until the Annual Meeting in July 2017:**

Planning Committee

**Chair: Mr P Ansell
Vice Chair: Cllr D Birkinshaw**

Audit Resources & Performance Committee

**Chair Cllr A McCloy
Vice Chair Cllr F J Walton**

- 2. To appoint Members to Planning Committee, and the Audit Resources and Performance Committee as set out below until the Annual Meeting in July 2017:**

Planning

**Chair: Mr P Ancell
Vice Chair: Cllr D Birkinshaw**

**Cllr P Brady
Cllr C Carr
Cllr D Chapman
Cllr A Hart
Mr R Helliwell
Cllr Mrs C Howe
Cllr H Laws
Cllr J Macrae
Ms S McGuire
Cllr Mrs K Potter
Cllr Mrs L Roberts
Cllr Mrs J Twigg
Cllr D Williams**

Audit Resources & Performance

**Chair: Cllr A McCloy
Vice Chair: Cllr F J Walton**

**Mrs P Anderson
Mrs F Beatty
Cllr A R Favell
Cllr C Furness
Cllr N Gibson
Cllr D Greenhalgh
Mr Z Hamid
Cllr Mrs C G Heath
Ms S Leckie
Cllr S Marshall-Clarke
Cllr C McClaren
Mrs E Sayer
Cllr Mrs N Turner**

- 3. To appoint the following Members to the Urgent Business Items Sub-Committee until the Annual Meeting in July 2017:**

Chair and Deputy Chair of the Authority

**Cllr Mrs L Roberts
Cllr D Chapman**

Chair and Vice Chair of Planning Committee

**Mr P Ancell
Cllr D Birkinshaw**

Chair and Vice Chair of Audit Resources and Performance Committee

**Cllr A McCloy
Cllr F J Walton**

- 4. To appoint the following Members to the Local Joint Committee until the Annual Meeting in July 2017:**

**Cllr D Birkinshaw
Cllr D Chapman
Cllr C Furness
Cllr Mrs C Howe
Cllr J Macrae**

**Cllr C Carr
Cllr A R Favell
Mr Z Hamid
Cllr Mrs K Potter**

- 5. To appoint the following Members to the Appeals Panel until the Annual Meeting in July 2017:**

**Cllr D Chapman
Cllr Mrs C Howe
Cllr Mrs J A Twigg
Cllr F J Walton**

**Mr P Ancell
Cllr P Brady
Cllr A R Favell
Cllr A McCloy**

- 6. To appoint the following Members to the Strategic Advisory Group until the Annual Meeting in July 2017:**

Chair and Deputy Chair of the Authority

**Cllr Mrs L Roberts
Cllr D Chapman**

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| Chair and Vice Chair of Planning Committee | Mr P Ancell
Cllr D Birkinshaw |
| Chair and Vice Chair of Audit Resources and Performance Committee | Cllr A McCloy
Cllr F J Walton |
| Councillor Secretary of State Parish | Cllr C Furness
Mrs F Beatty
Cllr P Brady |
- 7. To appoint the following Members to the Budget Monitoring Group until the Annual Meeting in July 2017:**
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| Chair and Vice Chair of Audit Resources and Performance Committee | Cllr A McCloy
Cllr F J Walton |
| Chair of the Authority | Cllr Mrs L Roberts |
| One other Members | Mrs F Beatty |
- 8. To appoint the following Members to the Due Diligence Panel until the Annual Meeting in July 2017:**
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|--------------------------|------------------------|
| One Member | Mr Z Hamid |
| One Deputy Member | Cllr Mrs C Howe |
- 9. To appoint the following Members to the Appointments Process Panel until the Annual Meeting in July 2017:**
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|--------------------------------------|--------------------------------------|
| Two Councillor Members | Cllr Mrs J A Twigg
Vacant |
| One Secretary of State Member | Mr Z Hamid |
| One Parish Member | Cllr P Brady |
- 10. To appoint Cllr D Chapman to the National Park Management Plan Advisory Group until the Annual Meeting in July 2017.**
- 11. To confirm that only these appointments are approved duties for the payment of travel and subsistence allowances under paragraph 1 of Schedule 2 in the Members' Allowances Scheme.**

26/16 MEMBER REPRESENTATIVES (RMM/JS)

The Authority considered a report on making appointments to Member Representative roles until the annual meeting in July 2017. It was noted that, following discussions at recent meetings of the Strategic Advisory Group, the Chair and Deputy Chair of the Authority had agreed that the current roles would continue for the next 12 months but the roles would be monitored and reviewed before the next Annual meeting in July 2017. In making the appointments for 2016/17 the Authority was asked to approve an amended role description which clarified the level of support for those appointed as Member Representatives.

In most cases the appointments were moved, second and approved in accordance with the report of the Appointment Process Panel attached as appendix 1 subject to the following changes:

Climate Change	Mrs P Anderson was nominated and appointed.
Cultural Heritage	Cllr C Carr withdrew his expression of interest.
Economy	Cllr A Hart was nominated at the meeting in addition to the expression of interest from Cllr C Furness. Both nominations were voted on and Cllr C Furness was appointed.
Promoting Understanding	Mr Z Hamid was nominated and appointed.

RESOLVED:

1. **To appoint the following Members to Member Representative roles until the Annual Meeting in July 2017:**

Asset Management	Cllr A R Favell
Biodiversity	Mrs P Anderson
Climate Change	Mrs P Anderson
Cultural Heritage	Ms S McGuire
Economy	Cllr C Furness
Landscape	Mr R Helliwell
Member Learning & Development	Cllr S Marshall-Clarke
People and Communities	Cllr P Brady & Mr Z Hamid
Planning Enforcement	Cllr D Chapman
Promoting Understanding	Mr Z Hamid
Recreation	Vacant
Tourism	Cllr C Carr

2. **To monitor the Member Representative roles during the next 12 months and review them before the Annual meeting in July 2017.**
3. **To confirm that travel and subsistence allowances are payable for approved duties as set out in appendix 2 to the report, subject to an amendment to also include attendance at meetings when the member representative is invited to accompany the lead officer for their role.**
4. **To ask Members appointed to Member Representative roles to produce a short annual report on activities, as appropriate, to be circulated in June 2017 as part of preparations for the 2017 Annual meeting.**

Cllr A Favell joined the meeting at 11am during consideration of this item.

At 11.10am, following consideration of this item, the meeting was adjourned until 11.20am.

27/16 MEMBER REPRESENTATION ON OUTSIDE BODIES (A.1155/RC)

The Authority considered a report on making appointments to Outside Bodies until the annual meeting in July 2017

In most cases the appointments were moved, second and approved in accordance with the report of the Appointment Process Panel attached as appendix 1 subject to the following changes:

Culture Derbyshire	Removed from the list as previous appointee had not been invited to attend any meetings.
Derbyshire Environment Trust	Removed from list as officer attendance more appropriate.
Derbyshire Sport	No appointment made. Will revisit if lead officer feels Member representation is appropriate.
East Midlands Councils	Cllr D Chapman appointed as Deputy Member.
Hope Valley and High Peak Community Rail Partnership	Cllr Mrs J A Twigg withdrew her expression of interest.
Peak District and Derbyshire Destination Management Partnership Board	Cllr C Carr appointed as Deputy Member.
Peak District Local Nature Partnership	Mr Z Hamid withdrew his expression of interest
Rural Action Derbyshire	Removed from list as officer attendance more appropriate.
South West Peak Landscape	Appointed Cllr A Hart with Mrs F Beatty as a Deputy Member.

RESOLVED:

- 1. To make appointments to the outside bodies set out in Appendix 1 to the minutes to expire at the Annual meeting in July 2017.**
- 2. To ask the Director of Corporate Strategy and Development, in consultation with the Chair and Deputy Chair of the Authority, to review of the list of outside bodies set out in Appendix 1 before the Annual meeting in July 2017.**
- 3. To confirm that attendance at meetings of the Outside Bodies identified in appendix 1 be an approved duty for the payment of travelling and subsistence allowances.**
- 4. To ask Members appointed to outside bodies to produce a short annual report on activities, as appropriate, to be circulated in June 2017 as part of preparations for the 2017 Annual Meeting.**

28/16 APPOINTMENT OF INDEPENDENT PERSONS (AGM)

Under the provisions of the Localism Act 2011, the Authority was required to appoint at least one Independent Person to assist the Authority in promoting and maintaining high standards of conduct amongst all Members. The Independent Persons had to be consulted on the decision to investigate complaints and before making a decision on an investigated complaint. The Independent Persons may also be consulted on other standard matters, including by the Member who is subject to an allegation.

The Authority had previously appointed Mrs Joan Carr and Mr Robert Ashworth to be Independent Persons for a term of 4 years ending at the Authority AGM in July 2016. As both were ineligible to stand for reappointment the Authority had sought applications to fill the vacancies and the Monitoring Officer and the Chair of Audit Resources and Performance Committee had interviewed suitable candidates. The Monitoring Officer confirmed that there had been a significant number of good quality and experienced candidates and following the interviews Philip Sunderland and Jean Walker had been identified by the interview panel as suitable for appointment.

RESOLVED:

- 1. To appoint Philip Sunderland and Jean Walker as Independent Persons for a term of office of 4 years ending at the AGM in 2020.**
- 2. To ask the Chair to thank Joan Carr and Robert Ashworth for their contribution to the work of the Authority as members of the Standards Committee and Independent Persons.**

29/16 AMENDMENTS TO STANDING ORDERS - PART 4 - DELEGATION TO COMMITTEES (JS)

The Authority considered a report setting out proposals to amend part 4 of Standing Orders relating to the terms of reference for Authority, Committees, Sub-Committees and Advisory Groups by making minor changes to the terms of reference of Planning Committee.

RESOLVED: To amend the terms of reference of Planning Committee as set out in section F in appendix 1.

30/16 MEMBERS' ATTENDANCE ANNUAL RETURN (JS)

The meeting considered the annual return of Members' attendance at Authority and Committee meetings and Training and Development events for 2015/16.

RESOLVED: To note the annual return of Members' attendance for 2015/16.

31/16 CALENDAR OF MEETINGS 2017 (A.111/RC)

The meeting considered a report setting out proposals for a schedule of meetings for 1 January 2017 to 31 December 2017.

RESOLVED: To approve the calendar of meetings for 2017 as set out in appendix 2 of these minutes.

The meeting ended at 12.05 pm

APPENDIX 1

**PEAK DISTRICT NATIONAL PARK AUTHORITY
APPOINTMENTS TO OUTSIDE BODIES - JULY 2016**

Campaign for National Parks	Member: Deputy: Deputy:	Councillor Lesley Roberts Mr Paul Ancell Councillor Tony Favell
Derby and Derbyshire Economic Partnership Rural Forum	Member: Deputy:	Councillor Judith Twigg Councillor Chris Carr
Derbyshire Archeological Advisory Committee	Member:	Councillor Chris Furness
Derbyshire Health and Wellbeing Stakeholder Engagement Forum	Member:	Councillor Judith Twigg
Derbyshire Partnership Forum	Member: Deputy:	Councillor David Chapman Councillor Judith Twigg
Derwent Valley Community Rail Partnership	Member:	Councillor Chris Furness
East Midland Councils	Member: Deputy:	Councillor Judith Twigg Councillor David Chapman
Europarc	Member:	Councillor Lesley Roberts
Hope Valley and High Peak Community Rail Partnership	Member:	Mr Robert Helliwell
Land Managers Forum	Chair: Deputy Chair: Member: Member:	Councillor Lesley Roberts Councillor David Chapman Mrs Frances Beatty Mr Robert Helliwell
Moors for the Future Partnership Group	Chair: Deputy Chair: Reserve:	Councillor David Chapman Mrs Penny Anderson Mr Robert Helliwell
National Parks England	Deputy Chair:	Councillor Lesley Roberts
National Parks UK	Member:	Councillor Lesley Roberts
Oldham and National Park Partnership	Member:	Councillor Colin McLaren
Peak District and Derbyshire Destination Management Partnership Board	Member: Deputy:	Councillor Judith Twigg Councillor Chris Carr
Peak District Interpretation Partnership	Member:	Ms Stella McGuire
Peak District Local Access Forum	Member:	Councillor John Walton
Peak District Local Nature Partnership	Member:	Mrs Penny Anderson

	Deputy:	Mr Robert Helliwell
Peak District National Park Youth Forum Group	Member:	Mr Zahid Hamid
Peak District Partnership	Member: Deputy:	Councillor Judith Twigg Councillor Patrick Brady
Peak Park Parishes' Forum Annual Liaison Meeting	Member: Deputy:	Councillor Lesley Roberts Councillor David Chapman
Sheffield City Region Forum	Member: Deputy:	Councillor Neale Gibson Mr Zahid Hamid
South West Peak Landscape Partnership Board	Member: Deputy:	Councillor Andrew Hart Mrs Frances Beatty
Staffordshire Destination Management Partnership	Member:	Mrs Frances Beatty
Stanage Forum Steering Group	Member:	Ms Stella McGuire



Programme of Meetings 2017

Bank Holidays

2017 - 2 Jan, 14 & 17 April, 1 & 29 May, 28 Aug,
25 & 26 Dec

All Meetings/Events start at 10am except where shown

	2017											
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Authority		3	17		26		7 AGM			6		1
Audit Resources & Performance	20		3		19		21		15		3	
Local Joint						9						1 2.00pm
Planning	13	10	10	7	12	16	14	11	8	13	10	8
Site Visits	12	9	9	6	11	15	13	10	7	12	9	7
Strategic Advisory Group		3			19		21				3	
Member Workshop									22	20	17	
Other events	20 Budget Monitoring				19 Budget Monitoring	23 Annual Tour	21 Budget Monitoring				17 Budget Monitoring	
Essential Training						9 New Member Induction			29 Planning (1)	27 Planning (2)		